

1. COST CENTER <u>EP152-5</u>	TECHNICAL DIRECTION DOCUMENT (TDD) UNCONTROLLED HAZARDOUS WASTE SITE PROJECT ecology and environment, inc.			2. No. <u>FS-8212-1</u>	
3. Priority: <input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low	4. Authorized Overtime <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	5. EPA Site Identification Number _____	6. Completion Date: _____*	7. Reference Info: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attached <input checked="" type="checkbox"/> Pick Up	
8. General Task Description: <u>COMPLETE PRELIMINARY ASSESSMENTS, IDENTIFY DATA GAPS AND DETERMINE THE NEED FOR SITE INVESTIGATIONS FOR LISTED SITES IN ILLINOIS.</u>					
9. Specific Elements: <u>1. MEET WITH TOM MATEER AND REVIEW PROJECT NEEDS</u> <u>2. OBTAIN SITE FILES FROM USEPA</u> <u>3. REVIEW FILES AND COMPLETE PRELIMINARY ASSESSMENT FORM 2070-12 (7-81)</u> <u>4. IDENTIFY DATA GAPS AND DETERMINE THE NEED FOR SITE INVESTIGATIONS</u> <u>5. SUBMIT DATA TO USEPA FOR REVIEW AND FINAL DISPOSITION.</u>				10. Interim Deadlines _____ _____ _____ _____ _____ _____ _____	
11. Desired Report Form: Formal Report <input type="checkbox"/> Letter Report <input checked="" type="checkbox"/> Formal Briefing <input type="checkbox"/> Other (Specify): _____					
12. COMMENTS: <u>* PROJECT IS ON GOING. NO SPECIFIC COMPLETION DATE DETERMINED.</u>					
13. Authorizing DPO: <u>J. E. Yeaton</u> (Signature)				14. Date: <u>12/1/82</u>	
15. Received By: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted with exceptions <input type="checkbox"/> Rejected <u>Joseph J. Pell</u> (FITL Signature)				16. Date: <u>12/1/82</u>	

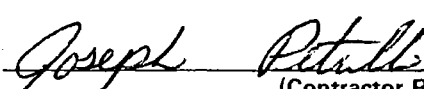

Exceptions Comments From (15)

Sheet 1 White - FITL Copy
 Sheet 2 Canary - DPO Copy
 Sheet 3 Pink - Contracting Officer's Copy (Washington, D. C.)
 Sheet 4 Goldenrod - Project Officer's Copy (Washington, D. C.)
☐ Photocopy to E & E NPM (Washington, D. C.)


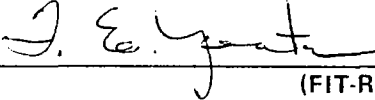
EPA Region 5 Records Ctr.



314097

1. Cost Center CH633-5	REM/FIT ZONE II CONTRACT CONTRACT NO. 68-01-6692 TDD ACKNOWLEDGEMENT OF COMPLETION	2. No. R5-8212-01 <input type="checkbox"/> Complete <input checked="" type="checkbox"/> Interim
1A. Account No.		
3. Response: <input type="checkbox"/> Formal Report <input checked="" type="checkbox"/> Letter Report <input type="checkbox"/> Formal Briefing <input type="checkbox"/> Other (Specify):		
<p style="text-align: center;">Transmittal of fifteen Preliminary Assessments Forms [USEPA Form 2070-12 (7-81)] and attached memorandum report based upon file reviews and instructions from Tom Mateer and Tor Stole (ILL)</p>		
3B. Technical Labor Hours Expended 120 Hrs.	3C. Subcontract Cost	3D. Total Project Cost to Date
4. FIT-RPO Action <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Exceptions <input type="checkbox"/> Rejected		
5. Comments:		
6. I certify that the attached materials meet and comply with all requirements of the subject TDD. <div style="text-align: center;">  (Contractor RPM Signature) </div>		7. Date <div style="text-align: center;"> 1-21-83 </div>
8. I acknowledge that I have been provided with the material and services specified in the subject TDD. <div style="text-align: center;">  (FIT-RPO Signature) </div>		9. Date <div style="text-align: center;"> 1-24-83 </div>

Sheet 1 White — RPM Copy
 Sheet 2 Green — RPO Copy
 Sheet 3 Canary — ZPM Copy
 Sheet 4 Pink — Project Officer Copy
 Sheet 5 Goldenrod — AZPM - FIT Copy

1. Cost Center CH633-5	REM/FIT ZONE II CONTRACT CONTRACT NO. 68-01-6692 TDD ACKNOWLEDGEMENT OF COMPLETION	2. No. R5-8212-01A <input type="checkbox"/> Complete <input checked="" type="checkbox"/> Interim
1A. Account No.		
3. Response: <input type="checkbox"/> Formal Report <input checked="" type="checkbox"/> Letter Report <input type="checkbox"/> Formal Briefing <input type="checkbox"/> Other (Specify):		
Transmittal of eight (08) Preliminary Assessment forms and memorandum reports for facilities in Illinois. Preliminary Assessments were completed utilizing available files. A total of 23 Preliminary Assessments for Illinois have been submitted to date.		
3B. Technical Labor Hours Expended <div style="text-align: center;">64</div>	3C. Subcontract Cost	3D. Total Project Cost to Date
4. FIT-RPO Action <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Exceptions <input type="checkbox"/> Rejected		
5. Comments:		
6. I certify that the attached materials meet and comply with all requirements of the subject TDD. <div style="text-align: center; margin-top: 20px;">  (Contractor RPM Signature) </div>		7. Date <div style="text-align: center; margin-top: 20px;"> 1-31-83 </div>
8. I acknowledge that I have been provided with the material and services specified in the subject TDD. <div style="text-align: center; margin-top: 20px;">  (FIT-RPO Signature) </div>		9. Date <div style="text-align: center; margin-top: 20px;"> 1-31-83 </div>

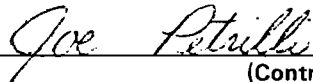
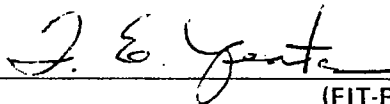
Sheet 1 White - RPM Copy
 Sheet 2 Green - RPO Copy
 Sheet 3 Canary - ZPM Copy
 Sheet 4 Pink - Project Officer Copy
 Sheet 5 Goldenrod - AZPM - FIT Copy

IL-PA-02E

1. Cost Center CH633-5	REM/FIT ZONE II CONTRACT CONTRACT NO. 68-01-6692 TDD ACKNOWLEDGEMENT OF COMPLETION	2. No. R5-8212 <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Interim
1A. Account No. —		
3. Response: <input type="checkbox"/> Formal Report <input type="checkbox"/> Letter Report <input type="checkbox"/> Formal Briefing <input checked="" type="checkbox"/> Other (Specify): Complete preliminary assessments: ILLINOIS 121 sites		
3B. Technical Labor Hours Expended 2059	3C. Subcontract Cost —	3D. Total Project Cost to Date —
4. FIT-RPO Action <input type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Exceptions <input type="checkbox"/> Rejected		
5. Comments: _____ _____ _____ _____		
6. I certify that the attached materials meet and comply with all requirements of the subject TDD. Joseph F. Petulski (Contractor RPM Signature)		7. Date 8/10/83
8. I acknowledge that I have been provided with the material and services specified in the subject TDD. J. E. Ganten (FIT-RPO Signature)		9. Date 8-18-83

Sheet 1 White — RPM Copy
Sheet 2 Green — RPO Copy
Sheet 3 Canary — ZPM Copy
Sheet 4 Pink — Project Officer Copy
Sheet 5 Goldenrod — AZPM - FIT Copy

IL-PA-6.D

1. Cost Center <u>CH633-5</u>	REM/FIT ZONE II CONTRACT CONTRACT NO. 68-01-6692 TDD ACKNOWLEDGEMENT OF COMPLETION	2. No. <u>P5-8212-01a</u> thru 05a <input type="checkbox"/> Complete <input checked="" type="checkbox"/> Interim
1A. Account No.		
3. Response: <input type="checkbox"/> Formal Report <input checked="" type="checkbox"/> Letter Report <input type="checkbox"/> Formal Briefing <input type="checkbox"/> Other (Specify):		
<p>Completion of 68 Preliminary Assessments, EPA Form 2070-12 (7-80), with transmittal memos to define information sources, responsible parties and any data gaps. The effort required travel to the respective state offices to review file information. The breakdown per state is as follows:</p> <div style="text-align: right; margin-right: 50px;"> IL - 21 MI - 18 OH - 11 IN - 16 MN - 2 </div>		
3B. Technical Labor Hours Expended <div style="text-align: center; font-size: 1.2em;">952</div>	3C. Subcontract Cost	3D. Total Project Cost to Date
4. FIT-RPO Action <input type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Exceptions <input type="checkbox"/> Rejected		
5. Comments: _____ _____ _____ _____		
6. I certify that the attached materials meet and comply with all requirements of the subject TDD. <div style="text-align: center; margin-top: 20px;">  (Contractor RPM Signature) </div>		7. Date <div style="text-align: center; margin-top: 20px;"> <u>3-21-83</u> </div>
8. I acknowledge that I have been provided with the material and services specified in the subject TDD. <div style="text-align: center; margin-top: 20px;">  (FIT-RPO Signature) </div>		9. Date <div style="text-align: center; margin-top: 20px;"> <u>3-22-83</u> </div>

Sheet 1 White - RPM Copy
 Sheet 2 Green - RPO Copy
 Sheet 3 Canary - ZPM Copy
 Sheet 4 Pink - Project Officer Copy
 Sheet 5 Goldenrod - AZPM - FIT Copy

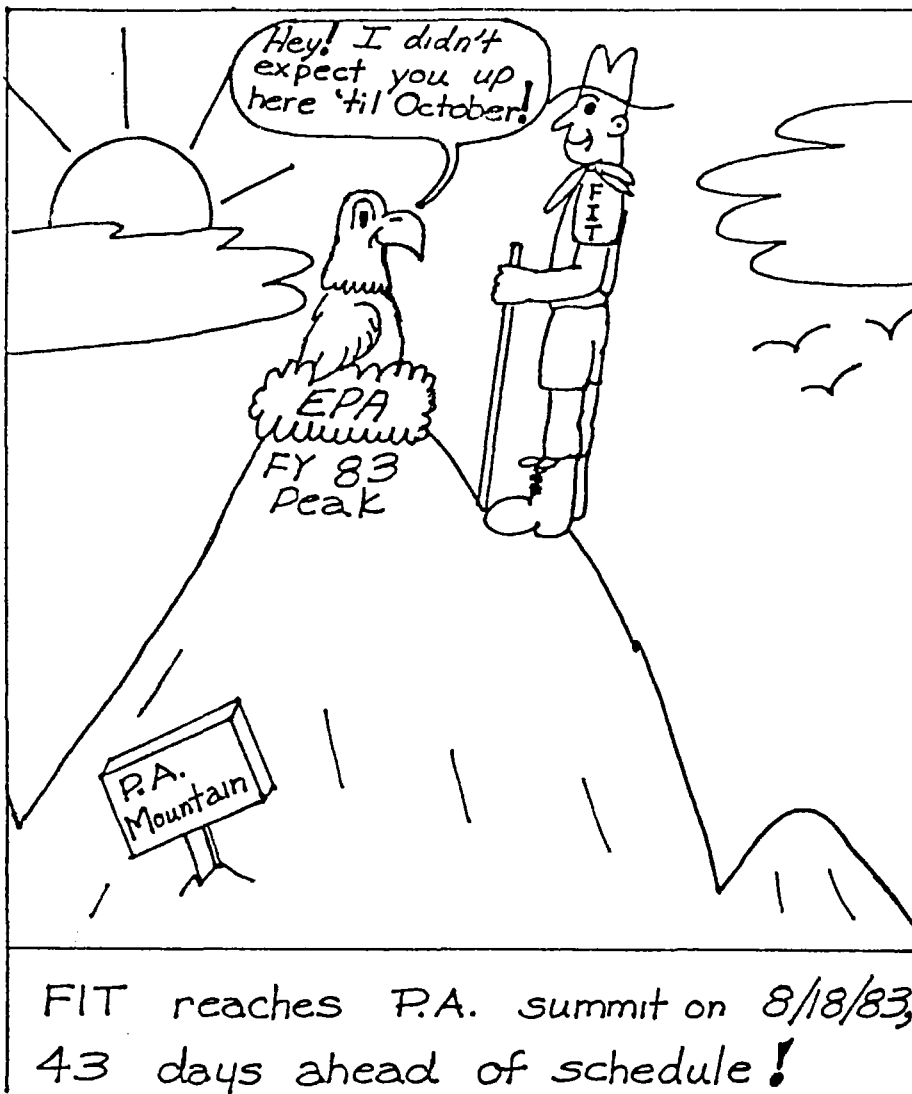
IL-PA-03M

CH2M HILL/E&E SELF-EVALUATION AWARD FEE PERFORMANCE EVENT REPORT PART 1: EVENT DESCRIPTION AND OVERALL EVALUATION																													
CONTRACT NO. 68-01-6692		CONTRACTOR Ecology and Environment, Inc. Region V FIT		IDD OR VIA NO. R5-8212-01A through R5-8212-06A																									
REPORTING ELEMENT Regional Project Manager			DATES OF REPORTED EVENT FROM: 5/2/83 TO: 8/18/83																										
PERFORMANCE EVALUATION CATEGORY RFITO - Region V			NO. OF HOURS 3911	TOTAL COST -																									
CONTRACTOR PROJECT MANAGER Joseph Petrilli, RPM		PHONE NO. 312/663-9415	EPA RSPO OR FIT-RPO T. Yeates, RPO		PHONE NO. 312/353-3803																								
DESCRIPTION OF WORK CONDUCTED Complete preliminary assessments, identify data gaps and determine the need for site investigations for sites listed in: <div style="display: flex; justify-content: space-between;"> <div> <p>-Illinois - R5-8212-01A</p> <p>-Indiana - R5-8212-02A</p> <p>-Michigan - R5-8212-03A</p> </div> <div> <p>-Minnesota - R5-8212-04A</p> <p>-Ohio - R5-8212-05A</p> <p>-Wisconsin - R5-8212-06A</p> </div> </div>																													
OVERALL PERFORMANCE EVALUATION																													
<p>In reviewing Region V - FIT performance for fiscal year 1983, one outstanding achievement has been in the area of preliminary assessments. During the final report period alone, FIT completed 220 preliminary assessments in 3,911 hours, averaging 17.9 hours/preliminary assessment. This was again well within the budgeted 25 hours/preliminary assessment, which was established by Region V EPA.</p> <p>The following matrix presents project outputs and L.O.E. requirements for the entire project.</p> <table border="1"> <thead> <tr> <th>State</th> <th>Preliminary Assessment</th> <th>Hours</th> <th>Preliminary Assessment/Hour</th> </tr> </thead> <tbody> <tr> <td>IL</td> <td>121</td> <td>2,059</td> <td>17.0</td> </tr> <tr> <td>IN</td> <td>105</td> <td>2,211</td> <td>21.0</td> </tr> <tr> <td>MI</td> <td>172</td> <td>3,078</td> <td>17.9</td> </tr> <tr> <td>MN</td> <td>30</td> <td>508</td> <td>16.9</td> </tr> <tr> <td>OH</td> <td>100</td> <td>1,325</td> <td>13.3</td> </tr> </tbody> </table>				State	Preliminary Assessment	Hours	Preliminary Assessment/Hour	IL	121	2,059	17.0	IN	105	2,211	21.0	MI	172	3,078	17.9	MN	30	508	16.9	OH	100	1,325	13.3	<p>PROJECT PLANNING <u>5</u></p> <p>TECHNICAL COMPETENCE & INNOVATION <u>5</u></p> <p>SCHEDULE & COST CONTROL <u>5</u></p> <p>REPORTING <u>5</u></p> <p>RESOURCE UTILIZATION <u>5</u></p> <p>EFFORT <u>5</u></p> <p>*INDIVIDUAL RATINGS FROM PART II (E.G., 5-1)</p>	
				State	Preliminary Assessment	Hours	Preliminary Assessment/Hour																						
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MN	30	508	16.9																										
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SELF EVALUATOR <i>Joseph Petrilli</i>		DATE 8/27/83		OVERALL RATING 5																									
EPA COMMENTS TO SELF EVALUATION																													
EPA SIGNATURE			DATE		RATING																								

<u>State</u>	<u>Preliminary Assessments</u>	<u>Hours</u>	<u>Preliminary Assessments/Hours</u>
WI	<u>35</u>	<u>323</u>	<u>9.2</u>
TOTAL	563	9,504	16.4

The time per preliminary assessment is simply outstanding, and represents a concerted effort by FIT to keep the priority high and resource output to a minimum.

With the advent of 3012 funding, and the State's assuming preliminary assessments responsibility, FIT completed its entire preliminary assessment quota well before the September 30, 1983 deadline. Rather than pace the output to fit the target, FIT "sprinted" to the finish so that more time could be devoted to site inspections.



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A special mention should be given to Jerry Oskvarek who took over as PAGL in February, reorganized the preliminary assessment group; and redefined the approach for completing preliminary assessments. Largely because of his efforts, the lofty and impressive goals achieved by FIT were made possible.

I feel FIT's performance in the 3½ month period rated in this PER alone merits a five (5) and is justified even more so when evaluated in

the overall context of the entire nine (9) month project (December 1, 1982, - August 18, 1983).

**AWARD FEE PERFORMANCE EVENT REPORT
PART II. EVALUATION CRITERIA SCORE SHEET**

CONTRACT NO. 68-01-6692°	CONTRACTOR <i>Ecology and Environment, Inc.</i> <i>Region V FIT</i>	TDD OR WA NO. <i>RS-8212-01A thru</i> <i>RS-8212-06A</i>
REPORTING ELEMENT <i>Regional Project Manager</i>	DATES OF REPORTED EVENT FROM: <i>5/2/83</i> TO: <i>8/18/83</i>	
PERFORMANCE EVALUATION CATEGORY <i>AFITO - Region V</i>	NO. OF HOURS 3911	TOTAL COST -
CONTRACTOR PROJECT MANAGER <i>J. Petrilli, RPM</i>	PHONE NO. <i>(312) 663-9415</i>	EPA RSPO OR FIT-RPO <i>T. Yeates, RPO</i> PHONE NO. <i>(312) 353-3803</i>

PERFORMANCE CRITERIA	RATING	SUPPORTING COMMENTS
<u>PROJECT PLANNING</u> - ORGANIZING (E.G., WORK PLAN DEVELOPMENT, DATA REVIEW) - SCHEDULING - BUDGETING	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>The organization of the PAG, spearheaded by Jerome Ostvarek was superbly done. FIT finished <u>ahead</u> of schedule, and <u>under</u> budget!</i>
<u>TECHNICAL COMPETENCE & INNOVATION</u> - EFFECTIVENESS OF ANALYSES - MEET PLAN GOALS - SUPPORT COE, STATE, ENFORC. - ADHERE TO REGS. & PROCEDURES - APPROACH CREATIVITY/INGENUITY - EXPERT TESTIMONY	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>Not only met, but <u>exceeded</u>, plan goals. Invaluable to supporting Superfund goals, and State programs.</i>
<u>SCHEDULE & COST CONTROL</u> - BUDGET (HOURS & COST) MAINTENANCE - PRIORITY/SCHEDULE ADJUSTMENTS - COST MINIMIZATION	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>220 p.a.'s completed in 3,911 hours, for an average of 17.9 hrs/p.a., during a period of 5/2/83 to 8/18/83. Entire project: 563 p.a.'s; 9,504 hrs.; 16.4 $\frac{\text{hrs}}{\text{p.a.}}$</i>
<u>REPORTING</u> - TIMELINESS OF DELIVERABLES - CLARITY - THOROUGHNESS	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>Ahead of schedule by a month and a half.</i>
<u>RESOURCE UTILIZATION</u> - STAFFING - SUBCONTRACTING - EQUIPMENT, TRAVEL, ETC.	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>Utilized the entire FIT team so everyone, not only the PAG, could support the effort. Averaged 16.4 hrs/p.a., while budgeted 25 hrs/p.a.</i>
<u>EFFORT</u> - RESPONSIVENESS - MOBILIZATION - DAY-TO-DAY - SPECIAL SITUATIONS (E.G., ADVERSE/ DANGEROUS CONDITIONS)	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>One of our <u>top</u> efforts in over 3 years of providing <u>excellent</u> support to REGION V USEPA.</i>

AWARD FEE PERFORMANCE EVENT REPORT PART I: EVENT DESCRIPTION AND OVERALL EVALUATION			
CONTRACT NO. 68-01-6692	CONTRACTOR Ecology and Environment, Inc. Region V FIT	TOD OR WA NO. R5-8212-1A to R5-8212-6A	
REPORTING ELEMENT Regional Project Manager	CONTRACTOR EVAL REPORT FILED. <input type="checkbox"/> YES <input type="checkbox"/> NO	DATES OF REPORTED EVENT FROM: 12/1/82 TO: 1/21/83	
PERFORMANCE EVALUATION CATEGORY Preliminary Assessments		NO. OF HOURS 804	TOTAL COST -
CONTRACTOR CONTACT Robert Bartholomew	PHONE NO. (312) 663-9415	PERFORMANCE MONITOR J. Petrilli (RPM)	PHONE NO. (312) 663-9415
DESCRIPTION OF PERFORMANCE EVENT Complete preliminary assessments, identify data gaps and determine the need for site investigations for sites listed in: <div style="display: flex; justify-content: space-around;"> <div>Illinois R5-8212-1A</div> <div>Minnesota R5-8212-4A</div> </div> <div style="display: flex; justify-content: space-around;"> <div>Indiana R5-8212-2A</div> <div>Ohio R5-8212-5A</div> </div> <div style="display: flex; justify-content: space-around;"> <div>Michigan R5-8212-3A</div> <div>Wisconsin R5-8212-6A</div> </div>			
OVERALL PERFORMANCE EVALUATION This PER is for the setting up of the PAG (Preliminary Assessment Group), and assigning the PAG Leader (PAGL). Also, most of the FIT staff has been trained in completing the P.A.'s, to support the PAG. Since FIT has projected 800 P.A.'s for Fiscal Year 1983 this added support will be critical. Especially since Region V EPA did not deliver a site list until January, 1983, three (3) months into the fiscal year. Scott McCone (ARPM) and Bob Bartholomew (PAGL) have led the project through the early organizational stage, and can now concentrate on the task at hand.... completing preliminary assessments. So far FIT has completed 50 of them, averaging about 8 to 10 hours each. However, as we look at new sites the information sources will be lacking, and offsite recons will become a necessity. The P.A. progress will be observed very closely for the remainder of fiscal year 1983 in an effort to still complete the 800 projected.		<div style="display: flex; justify-content: space-between;"> <div>PROJECT PLANNING</div> <div><u>* 4</u></div> </div> <div style="display: flex; justify-content: space-between;"> <div>TECHNICAL COMPETENCE & INNOVATION</div> <div><u>3</u></div> </div> <div style="display: flex; justify-content: space-between;"> <div>SCHEDULE & COST CONTROL</div> <div><u>4</u></div> </div> <div style="display: flex; justify-content: space-between;"> <div>REPORTING</div> <div><u>3</u></div> </div> <div style="display: flex; justify-content: space-between;"> <div>RESOURCE UTILIZATION</div> <div><u>4</u></div> </div> <div style="display: flex; justify-content: space-between;"> <div>EFFORT</div> <div><u>5</u></div> </div> <div style="text-align: center; font-size: small;">* INDIVIDUAL RATINGS FROM PART II (E.G., 5-1)</div>	
DATE 2/1/83	PERFORMER SIGNATURE (RPM) <i>Joseph J. Petrilli</i>		OVERALL RATING 4
HQ FIT OR REM-DPO'S ASSESSMENT & CERTIFICATION			
DATE	HQ FIT OR REM-DPO SIGNATURE	RATING	

**AWARD FEE PERFORMANCE EVENT REPORT
PART II. EVALUATION CRITERIA SCORE SHEET**

CONTRACT NO. 68-01-6692	CONTRACTOR Ecology & Environment, Inc.	TDO OR WA NO. R5-8212-1A to R5-8212-6A
REPORTING ELEMENT Regional Project Manager		DATES OF REPORTED EVENT FROM: 12/1/82 TO: 1/21/83
PERFORMANCE EVALUATION CATEGORY Preliminary Assessments		NO. OF HOURS 804
		TOTAL COST -
CONTRACTOR CONTRACT Robert Bartholomew		PHONE NO. (312) 663-9415
PERFORMANCE MONITOR J. Petriilli (RPM)		PHONE NO. (312) 663-9415

PERFORMANCE CRITERIA	RATING	SUPPORTING COMMENTS
<u>PROJECT PLANNING</u> - ORGANIZING (E.G., WORK PLAN DEVELOPMENT, DATA REVIEW) - SCHEDULING - BUDGETING	_____ 5 <u> X </u> 4 _____ 3 _____ 2 _____ 1	Despite lack of organizational support from Region I EPA, PAG still got off the ground.
<u>TECHNICAL COMPETENCE & INNOVATION</u> - EFFECTIVENESS OF ANALYSES - MEET PLAN GOALS - SUPPORT COE, STATE, ENFORC. - ADHERE TO REGS. & PROCEDURES - APPROACH CREATIVITY/INGENUITY - EXPERT TESTIMONY	_____ 5 _____ 4 <u> X </u> 3 _____ 2 _____ 1	Not a major factor. Though most of the FIT staff was trained to support the effort.
<u>SCHEDULE & COST CONTROL</u> - BUDGET (HOURS & COST) MAINTENANCE - PRIORITY/SCHEDULE ADJUSTMENTS - COST MINIMIZATION	_____ 5 <u> X </u> 4 _____ 3 _____ 2 _____ 1	Thus far the average hour/P.A. has been about 8 hours. Far below the 25 hours projected.
<u>REPORTING</u> - TIMELINESS OF DELIVERABLES - CLARITY - THOROUGHNESS	_____ 5 _____ 4 <u> X </u> 3 _____ 2 _____ 1	Average response time. R5-8212-1A ILL 263 Hrs -2A IND 154 -3A MICH 163 -4A MINN 31 -5A OHIO 182 -6A WISC 11 ~ 804 Hrs.
<u>RESOURCE UTILIZATION</u> - STAFFING - SUBCONTRACTING - EQUIPMENT, TRAVEL, ETC.	_____ 5 <u> X </u> 4 _____ 3 _____ 2 _____ 1	The entire FIT staff has been trained to support the PAG.
<u>EFFORT</u> - RESPONSIVENESS - MOBILIZATION - DAY TO DAY - SPECIAL ACTIVITIES	<u> X </u> 5 _____ 4 _____ 3 _____ 2 _____ 1	FIT <u>has</u> been geared up and ready.

IL-PA-03A

AWARD FEE PERFORMANCE EVENT REPORT			
PART I: EVENT DESCRIPTION AND OVERALL EVALUATION			
CONTRACT NO. 68-01-6692		CONTRACTOR Ecology and Environment, Inc. Region V FIT	
REPORTING ELEMENT Regional Project Manager		DATES OF REPORTED EVENT FROM: 1/24/83 TO: 5/2/83	
PERFORMANCE EVALUATION CATEGORY Preliminary Assessments		NO. OF HOURS 4789	TOTAL COST -
CONTRACTOR CONTACT Rene Van Someren		PHONE NO. 312/663-9415	PERFORMANCE MONITOR Joe Petrilli (RPM)
		PHONE NO. 312/663-9415	
DESCRIPTION OF PERFORMANCE EVENT Complete preliminary assessments, identify data gaps and determine the need for site investigation for the sites listed in: Illinois - R5-8212-1A Indiana - R5-8212-2A Michigan - R5-8212-3A Minnesota - R5-8212-4A Ohio - R5-8212-5A			
OVERALL PERFORMANCE EVALUATION From the period of January 21, 1983 to May 2, 1983 FIT continues to excell in the completion of Preliminary Assessments. During this time 292 preliminary assessments were done in 4789 hours for an average of 16.4 hours per site. This is well within the budgeted 25 hours/site, and is excellent when you realize field work must now be done since file data is not readily available in the Region V office. For the entire project, as of May 2, 1983, 343 preliminary assessments have been completed (at an overall average of 15 hours per site). Some of the reasons for our success include: -Made Preliminary Assessments our <u>number one</u> priority. -Trained the entire FIT team in completing preliminary assessments, therefore everyone (not only the Preliminary		PROJECT PLANNING <u>5</u> TECHNICAL COMPETENCE & INNOVATION <u>4</u> SCHEDULE & COST CONTROL <u>5</u> REPORTING <u>4</u> RESOURCE UTILIZATION <u>5</u> EFFORT <u>5</u> * INDIVIDUAL RATINGS FROM PART II (E.G., 5-1)	
DATE 5/11/83	SELF EVALUATOR Joseph F. Petrilli		OVERALL RATING 5
HQ FIT OR REM-DPO'S ASSESSMENT & CERTIFICATION			
DATE	HQ FIT OR REM-DPO SIGNATURE		RATING

Assessment Group -(PAG)) can be utilized.

- Use of the entire FIT staff minimizes "PAG burn-out".
- Assignment of individual State coordinators.
- Develop and maintain a rapport and coordination with the States.
- Implementation of a unique Quality Assurance/Quality Control feature.
- Pushed Environmental Protection Agency (EPA) into providing us with a steady stream of sites.
- Constantly evaluating, streamlining and improving preliminary assessment process.

Therefore we have been responsive in not only meeting, but exceeding our goals; and averaging only 15 hours per preliminary assessment.

The following table shows the number of preliminary assessments done, hours required, and the preliminary assessment per hour ratio for each State.

<u>STATE</u>	<u>PRELIMINARY ASSESSMENTS</u>	<u>HOURS</u>	<u>PRELIMINARY ASSESSMENT/HOUR</u>
IL	73	784	10.7
IN	62	1232	19.9
MI	91	1776	19.5
MN	30	461	15.3
OH	<u>87</u>	<u>936</u>	<u>9.6</u>
TOTAL	343	5189	15.1

**AWARD FEE PERFORMANCE EVENT REPORT
PART II. EVALUATION CRITERIA SCORE SHEET**

CONTRACT NO. 68-01-6692		CONTRACTOR <i>Ecology and Environment, Inc.</i> <i>Region V FIT</i>		TDD OR WA NO. <i>R5-8212-1A thru</i> <i>R5-8212-5A</i>	
REPORTING ELEMENT <i>Regional Project Manager</i>			DATES OF REPORTED EVENT FROM: <i>1/24/83</i> TO: <i>5/2/83</i>		
PERFORMANCE EVALUATION CATEGORY <i>Preliminary Assessments</i>			NO. OF HOURS <i>4789</i>		TOTAL COST <i>—</i>
CONTRACTOR CONTRACT <i>Rene Van Someren</i> (312) <i>663-9415</i>			PERFORMANCE MONITOR <i>Joe Petrilli (RPM)</i> (312) <i>663-9415</i>		

PERFORMANCE CRITERIA	RATING	SUPPORTING COMMENTS
<u>PROJECT PLANNING</u> - ORGANIZING (E.G., WORK PLAN, DEVELOPMENT, DATA REVIEW) - SCHEDULING - BUDGETING	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>I feel our organization is the key to the success we've had. We're <u>ahead</u> of schedule and <u>under</u> budget.</i>
<u>TECHNICAL COMPETENCE & INNOVATION</u> - EFFECTIVENESS OF ANALYSES - MEET PLAN GOALS - SUPPORT COE, STATE, ENFORC. - ADHERE TO REGS. & PROCEDURES - APPROACH CREATIVITY/INGENUITY - EXPERT TESTIMONY	_____ 5 <u>X</u> 4 _____ 3 _____ 2 _____ 1	<i>Developed our own approach, which is evaluated constantly in an effort to streamline and improve the P.A. process. Supporting a key Federal and State program.</i>
<u>SCHEDULE & COST CONTROL</u> - BUDGET (HOURS & COST) MAINTENANCE - PRIORITY/SCHEDULE ADJUSTMENTS - COST MINIMIZATION	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>343 preliminary assessments completed.... 5189 hours... for an average of 15.1 hrs/p.a. <u>Way</u> under budget!</i>
<u>REPORTING</u> - TIMELINESS OF DELIVERABLES - CLARITY - THOROUGHNESS	_____ 5 <u>X</u> 4 _____ 3 _____ 2 _____ 1	<i>Ahead of schedule.</i>
<u>RESOURCE UTILIZATION</u> - STAFFING - SUBCONTRACTING - EQUIPMENT, TRAVEL, ETC.	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>We have utilized the entire FIT staff, to meet the EPA goals. Yet, we have been able to satisfy the needs of all other clients.</i>
<u>EFFORT</u> - RESPONSIVENESS - MOBILIZATION - DAY-TO-DAY - SPECIAL SITUATIONS (E.G., ADVERSE/ DANGEROUS CONDITIONS)	<u>X</u> 5 _____ 4 _____ 3 _____ 2 _____ 1	<i>I feel we've been extremely responsive as the "numbers" verify. JUST A SUPER EFFORT!</i>

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223 WEST JACKSON BLVD., CHICAGO, ILLINOIS 60606, TEL. 312-663-9415

The completed Performance Event Report(PER) for the subject TDD is attached to this memorandum.

AWARD FEE PERFORMANCE EVENT REPORT
PART I: EVENT DESCRIPTION AND OVERALL EVALUATION

CONTRACT NO. 68-01-6692		CONTRACTOR ECOLOGY AND ENVIRONMENT		TDD OR WA NO. RS-8212-4A RS-8212-1A -1A -3A	
REPORTING ELEMENT TORRE STOLE		CONTRACTOR EVAL REPORT FILED. <input type="checkbox"/> YES <input type="checkbox"/> NO		DATES OF REPORTED EVENT FROM 7-28-83 TO 8-04-83	
PERFORMANCE EVALUATION CATEGORY PRELIMINARY ASSESSMENTS				NO. OF HOURS TOTAL COST	
CONTRACTOR CONTACT RENE VAN SOMEREN		PHONE NO. 663-9415		PERFORMANCE MONITOR TORRE STOLE	
				PHONE NO. 886-0393	
DESCRIPTION OF PERFORMANCE EVENT COMPLETE PRELIMINARY ASSESSMENTS FOR SITES LOCATED IN ILLINOIS, INDIANA, MICHIGAN, MINNESOTA, OHIO AND WISCONSIN.					
OVERALL PERFORMANCE EVALUATION <div style="font-size: 2em; font-family: cursive;">5 PRELIMINARY ASSESSMENT</div>				PROJECT PLANNING _____	
				TECHNICAL COMPETENCE & INNOVATION _____	
				SCHEDULE & COST CONTROL _____	
				REPORTING _____	
				RESOURCE UTILIZATION _____	
				EFFORT _____	
<div style="text-align: right; font-size: 0.8em;">* INDIVIDUAL RATINGS FROM PART II (E.G., 5-1)</div>					
DATE		FIT- OR REM RPO SIGNATURE		OVERALL RATING	
HQ FIT- OR REM-DPO'S ASSESSMENT & CERTIFICATION					
DATE		HQ FIT- OR REM-DPO SIGNATURE		RATING	

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223 WEST JACKSON BLVD., CHICAGO, ILLINOIS 60606, TEL. 312-663-9415

DATE: 8 / 10 / 83

TO: *TORRE STOLE*

FROM: Joseph F. Petrilli, Regional Project Manager

SUBJECT: Performance Event Report for TDD

RS- 8212-01A

RS- 8212-04A

R5 - 8212-02A

AS - 8212-05A

Rs-22 12.03 A

BS- 8212-06A

Please complete the attached PER form for the subject TDD and submit it to Thomas Yeates(FIT-RPO) by 8/17/83.

For instructions on completing the PER, refer to R/FPM-3 dated December 9, 1982.

The transmittal slip below has been provided for your convenience.

DATE: / /

SUBJECT: PER for TDD

FROM: _____

TO: Thomas Yeates, FIT-RPO

The completed Performance Event Report(PER) for the subject TDD is attached to this memorandum.

AWARD FEE PERFORMANCE EVENT REPORT
PART I: EVENT DESCRIPTION AND OVERALL EVALUATION

CONTRACT NO. 68-01-6692		CONTRACTOR ECOLOGY AND ENVIRONMENT		DDO OR WA NO. RS-8212-1a, 2a, 3a, 4a 5a, 6a	
REPORTING ELEMENT TORC STOLE		CONTRACTOR EVAL REPORT FILED. <input type="checkbox"/> YES <input type="checkbox"/> NO		DATES OF REPORTED EVENT FROM: 12-1-82 TO: 8-1-83	
PERFORMANCE EVALUATION CATEGORY PRELIMINARY ASSESSMENTS				NO. OF HOURS 9504	
CONTRACTOR CONTACT JERRY OSKVARCK/RVAN SOMEREN		PHONE NO. 663-9415		PERFORMANCE MONITOR TORC STOLE	
DESCRIPTION OF PERFORMANCE EVENT COMPLETE 563 PA'S. (ILL 121 sites, IND 105 sites, Michigan 172 sites, MINNESOTA 30 sites, OHIO - 100 sites Wisconsin 35 sites.					
OVERALL PERFORMANCE EVALUATION				PROJECT PLANNING _____	
				TECHNICAL COMPETENCE & INNOVATION _____	
				SCHEDULE & COST CONTROL _____	
				REPORTING _____	
				RESOURCE UTILIZATION _____	
				EFFORT _____	
<div style="text-align: right;">* INDIVIDUAL RATINGS FROM PART II (E.G., 5-1)</div>					
DATE		FIT- OR REM RPD SIGNATURE		OVERALL RATING	
HQ FIT- OR REM-RPD'S ASSESSMENT & CERTIFICATION					
DATE		HQ FIT- OR REM-RPD SIGNATURE		RATING	